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design & publishing experience

PENGUIN RANDOM HOUSE • Crown Publishing Group
New York, New York

Pre-Press Assistant Manager • May 2014–June 2019

Collaborated with designers, printers, and production managers

Prepared final printer-ready files for a variety of books

Color corrected and retouched art for illustrated books

Managed in-house composition for illustrated books

Managed in-house work and typeset 1-color books for the Waterbrook/Multnomah imprint

Produced *Giada Weekly* digital magazine for Giada De Laurentiis

INSTYLE MAGAZINE • Time Inc.

New York, New York

Freelance Designer • August 2013–April 2014

Art Department & Tablet Design Intern • April–August 2013

Designed interactive layouts for the magazine's tablet version

Designed layouts for the August 2013 print issue

Collaborated with the photo department, editors, art directors, and tablet designers

Prepared layouts for the imaging and production department

BRANT PUBLICATIONS

Art In America, The Magazine Antiques, Modern Magazine

New York, New York

Freelance Sales Assistant • January 2013–April 2013

Sales & Marketing Intern • September 2012–January 2013

Assisted the marketing and advertising departments

Produced the bi-monthly Chelsea Art Map publication

Updated the website, social media, and advertiser data

Managed email accounts

Completed competitive analysis with other publications

Created two marketing research databases: auctions and sales, index of advertisers

MISSOURI BOTANICAL GARDEN

St. Louis, Missouri

Graphic Design Intern • Summer 2010

Designed a 64-page book and managed the production from concept through printing

Coordinated ad schedule for local publications

Designed marketing materials, ads, forms, and event materials

education

ARTCENTER COLLEGE OF DESIGN

Pasadena, California • Fall 2019–Spring 2021

Master of Fine Arts in Graphic Design

COLUMBIA PUBLISHING COURSE

Columbia University

New York, New York • Summer 2012

Six-week intensive course on book, magazine, and digital publishing

WASHINGTON UNIVERSITY IN ST. LOUIS

St. Louis, Missouri • Class of 2012

Olin Business School

**Bachelor of Science in Business Administration
in Marketing**

Graduated Magna Cum Laude

Sam Fox School of Art & Design

Minor in Communication Design

Minor in General Art

Completed three years of coursework towards a Communication Design degree

Campus activities included:

Hatchet yearbook designer • *Eleven* magazine designer • AIGA Student Group • Summer Student Core Art Exhibition Fall 2009 • Art School Council • Campus YMCA Arts & Kids • Missouri Botanical Garden volunteer

THE FLORENCE CENTER

Florence, Italy • Spring 2009

Created self-directed artwork, including drawing, sculpture, and installation; Shown in a public student exhibition

Coursework in art history and Italian language

SUMMER LANGUAGE INSTITUTE

Madrid, Spain • Summer 2009

Coursework in Spanish language, history, and culture

programs & skills

Strong working knowledge of:

InDesign • Photoshop • Illustrator

General knowledge of:

After Effects • XD • Bridge • WordPress • Figma • Excel • FileMaker

Typography • Photo Retouching • Color Correcting • Marketing • Branding • Bookbinding

Conversational in Spanish